

# Privacy Policy

This Privacy Policy describes how SKY Secondary School ("we," "us," or "our") collects, uses, and discloses personal information when you visit our website [www.skysecondary.ca](http://www.skysecondary.ca) (the "Website") in accordance with the federal Personal Information & Electronics Documents Act (PIPEDA).

## Collection of Personal Information

We may collect personal information from you when you visit our Website, such as your name, email address and IP address. We collect this information through forms on our Website and through the use of cookies.

## Purpose of Collection

We collect your personal information for the following purposes:

- To provide services to you and respond to your inquiries;
- To communicate with you about our products, services, and promotions;
- To improve our Website and enhance your experience;
- To comply with legal and regulatory requirements.

## Consent

By using our Website, you consent to the collection, use, and disclosure of your personal information as described in this Privacy Policy. You may withdraw your consent at any time by contacting us at [info@skysecondary.ca](mailto:info@skysecondary.ca).

## Use and Disclosure

We may use and disclose your personal information for the purposes described above and to third parties, including service providers and advertisers, as necessary to provide our services and operate our business.

## Security

We take reasonable measures to protect your personal information from unauthorized access, use or disclosure. However, no method of transmission over the Internet or electronic storage is 100% secure.

## Retention

We will retain your personal information for as long as necessary to fulfill the purposes described in this Privacy Policy, unless a longer retention period is required or permitted by law.

## Access and Correction

You may request access to, correction of or deletion of your personal information held by us by contacting us at [info@skysecondary.ca](mailto:info@skysecondary.ca).

## Content Ownership

All information made available on our Website is property of SKY Secondary School and its affiliates, and may not be disclosed, disseminated or distributed to any unauthorized party.

## Contact Information

If you have any questions or concerns about our Privacy Policy or the handling of your personal information, please contact us at [info@skysecondary.ca](mailto:info@skysecondary.ca).

## Changes to Privacy Policy

We may update or change this Privacy Policy from time to time if and when changes are required by PIPEDA and/or required for the operation and maintenance of our Website. We will notify you of any changes by posting the new Privacy Policy on this page.

## Jurisdiction

This Privacy Policy is governed by the laws of British Columbia, Canada.